

The logo features a stylized green leaf or recycling symbol above the letter 'v' in the word 'evolve'.

evolve

R E C Y C L I N G

PROGRAM GUIDE

EVERYTHING YOU NEED TO KNOW TO BE A SUCCESSFUL RECYCLER

WELCOME



Thank you for partnering with Evolve Recycling to keep reusable items out of landfills.

We're a national recycling program that helps businesses protect the environment and earn money by turning trash into cash. We pay you to recycle used inkjet and laser printer cartridges. Visit our website, EvolveRecycling.com, to see a complete list of all items eligible for recycling.

BUSINESSES



Being “green” is no longer just a goal of American business; it’s a customer expectation.

Your company will reduce its carbon footprint with every used printer cartridge it recycles. The money you’ll earn can be used to purchase equipment or recognize valued employees.

PACKING & SHIPPING

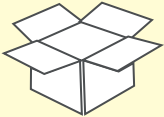
When you're ready to ship, please make sure you pack recyclables carefully to protect them during transport. Evolve Recycling cannot pay for items that arrive damaged or broken.

- 1 Use sturdy boxes.
 - Use your own boxes and print or order prepaid UPS shipping labels from [EvolveRecycling.com](https://www.evolve-recycling.com)
- 2 Fill your boxes with at least 20 mixed items or items weighing 20 lbs. (maximum 40 lbs. to avoid damage from overpacking).
- 3 Use crumpled up newspaper or other packing material to fill all voids in the box. This will keep your items safe during shipping.
 - Broken/damaged items receive no credit.
- 4 Tape your boxes shut, reinforce box seams on heavy packages and apply a label if using your own boxes (1 label per box, please).
- 5 Give your boxes to a UPS driver or take them to a UPS drop-off location. Call 1.800.742.5877 or visit [UPS.com](https://www.ups.com) for a list of drop-off locations near you. **Don't call UPS for a pickup. You'll be charged a fee Evolve Recycling can't refund.**

Have 3 or more pallets of product from our price list? Call Evolve Recycling toll free 1.855.933.8658 and we will schedule a free freight pickup.

HELPFUL PACKING TIPS

- Remove items from manufacturer's packaging to increase volume in shipping box.
- For larger, mixed shipments separate like items into smaller boxes for speedy processing.
- Remove or black out previous labels and/or addresses.



FREE SUPPLIES

Evolve Recycling provides you with all the supplies you need to be a successful recycler. Supplies and shipping are free.



Prepaid UPS shipping labels

Reusing sturdy boxes is a great way to ship your items to Evolve Recycling. Login to your online account and order self-adhesive shipping labels. In a hurry? You can print some right from your online account for immediate use.



Marketing materials

Download posters and brochures from EvolveRecycling.com to help promote your program. A local printer can enlarge posters to specific sizes to meet your needs.



SUSTAINABILITY MATTERS

Invite customers and employees to recycle with your business. Telling customers about your sustainability initiatives creates a more positive corporate image. Recent studies show employees are more likely to be satisfied with their jobs if they work at a company considered environmentally friendly.

FAQ

Q What electronic items does Evolve Recycling accept?

A: Laser/toner and inkjet cartridges.

Q Why don't you pay for all cartridges?

A: Evolve Recycling purchases cartridges that remanufacturers are willing to buy and put back into service. Contact a local waste or recycling management department to learn how to recycle toner tanks, ribbon cartridges and previously remanufactured cartridges.

Q How much are my recyclables worth?

A: The reuse market determines which items are eligible for recycling and how much they're worth. Prices vary depending on the make and model. This information is posted at EvolveRecycling.com and changes based on market demand. Broken/damaged items receive no credit.

Q When will my business get paid?

A: Your business will receive a Recycling Center check the month after it recycles items worth \$25 or more. Shipments valued under \$25 will be credited to your account until the \$25 threshold is reached.

Q What happens to items that fail inspection?

A: Nearly 68% of the items we receive are remanufactured by Clover Technologies (our parent company) or by other companies for reuse. Of the remainder, about 31% is de-manufactured by EPA-certified companies and raw materials are recycled to manufacture new products. Less than 1% goes to landfills (all measurements by weight).



TRACK ACCOUNT HISTORY ONLINE

It takes a week for shipments to arrive at our warehouse where they appear online as "Batched." It takes another week for shipments to be inspected where they appear online as "Completed." Clicking on the link for a "Completed" shipment provides an item-by-item accounting of its contents, including the value of each eligible item.